

TEAP III TERSP Standard Assessment

Summary

TERSP company assessed:	Rapid Response Industrial Group Ltd.		Website:	www.rapidresponseind.com	
TERSP location address:	397, 52458 Range Road 223 Sherwood Park, AB T8A 5V1		Regional coverage from this location:	BC, AB, SK, NT	
Location Leader	Name & position:	Don Schuilenberg Ops Manager / Safety Officer	Email:	don@rapidresponseind.com	Cell: 780-446-3208
Alternate Contact	Name & position:	Reg Foster Director	Email:	reg@rapidresponseind.com	Cell: 780-691-9083
24-Activation Number	Number:	1-844-774-4911	Contact Position:	On-call Team Leader	
Submission completed by	Date:	2024-04-12	Name:	Don Schuilenberg	

Commented [TEAP1]: TERSP: This must include a street address

Commented [TEAP2]: TERSP: Within 6 hour travel time by road averaging 65 km/h.

Commented [TEAP3]: This person maybe senior to the Location Leader or a response team leader

Commented [TEAP4]: TERSP: Title used by the person (e.g. On Call Team Leader, On Call Manager)

Commented [TEAP5]: TERSP: The Location Leader is responsible for all information submitted

Date assessed:	2024-07-05	
Assessors (name, title, company):	Assessment Team leader: Randy Mak, CIAC Volunteer Assessor: Shiva Carranza, Dangerous Goods Officer, CN Assessor in training: Bob Germain, Emergency Planning and Response Advisor Mid-stream, Imperial	
TERSP Representatives: (name, title)	Don Schuilenberg, Ops Manager/Safety Officer John Foster, Team Leader/Logistics Co-ordinator Dan Martin, Team Leader	
Opportunities for improvement:	Observation: Add a debrief sheet to the small Workflow book so that every response can have a debrief, even if it is minimal. Observation: Re-create actual list of personnel with titles and contact information.	
Best practices for sharing:	---	
Recommendation for registration:	Approved by TEAP III Editorial Board:	2024-08-20
	Next location assessment due:	2026-07

Commented [TEAP6]: Assessor: Must be supported by an Observation or Verbal Confirmation

TEAP III TERSP Standard Assessment

Capability Chart

TDG Class	Mode of Transport			Means of Containment	Stabilization ¹ (X, S, O, SO)	Mitigation ² (X, S, O, SO)	Remarks and Examples
	M	RR	R				
1	X	X	X	SC, LC, IM	X	X	Picric Acid (Dry), Ammonium Nitrate
2.1	X	X	X	TT, TC, c, IM	X	X	LPG, Methane, Hydrogen, LNG
2.2	X	X	X	TT, TC, c, IM	X	X	CO2, N2, Argon
2.3	X	X	X	TT, TC, c	X	X	SO2, NH3, CL2
3	X	X	X	TT, TC, c, SC, LC, IM	X	X	Diesel, Methanol, Gasoline, Crude
4.1	X	X	X	SC, LC, IM	X	X	Molten Sulphur, Nitrocellulose
4.2	X	X	X	SC, LC, IM	X	X	Organometallic Substances, Iron Sulfite
4.3	X	X	X	SC, LC, IM	X	X	Calcium Carbide, Magnesium
5.1	X	X	X	TT, TC, c, SC, LC, IM	X	X	Hydrogen Peroxide
5.2	X	X	X	SC, LC, IM	X	X	Organic Peroxides
6.1	X	X	X	TT, TC, SC, LC, IM	X	X	Glacial Phenol, Fentanyl, Carfentanil, Ethyl Chloroformate
6.2	X	X	X	SC	X	X	Anthrax, Bloodborne Pathogens
7	X	X	X	SC, LC, IM	X	X	Yellow Cake
8	X	X	X	TC, TT, SC, LC, IM	X	X	UN 1824, 1830, 1789
9	X	X	X	TC, TT, SC, LC, IM	X	X	UN 3256, 3257, 3258
Other	X	X	X	TC, TT, SC, LC, IM	X	X	Alkanolomine Solution, Liquid, Non-reg oils

LEGEND:

M - Marine; RR - Railway; R - Road; X - Performs operation in house; S - Sub-contracted; O - Resources from outside area of coverage; SO -Sub-contracted resources from outside area of coverage.

1. **Stabilization** includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods.

2. **Mitigation** includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.

Commented [TEAP7]: TERSP: The possible abbreviations are: T/T = tank truck; T/C = tank car; c = cylinders, all sizes; SC = small means of containment < 450 litres; LC = large means of containment > 450 litres; IM = intermodal

Commented [TEAP8]: TERSP: Provide examples by shipping name or UN number

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Status of Verbal Confirmation since last assessment

Date of last Assessment: **2022-09-07**

Question Number (Part and Number)	Verbal Confirmation Remarks (copy from assessment)	Status of Activities (e.g. no activity, in progress, 50% complete, system developed & implemented)	Assessor Remarks
None Identified			

Commented [TEAP9]: Assessor: review documentation to confirm status of implementation

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 1 – Management

1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		Health & Safety Manual	X		Viewed the Health and Safety Policy Dated: 2020-05-01
2	Has responsibility for the management and updating of the TEAP III TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table) been assigned and documented?	X		Assignment given to the Safety Officer, as stated in the Operating Documents & Administrative Controls section of the SOG.	X		Viewed Operating and Administrative Controls SOG, version 1.2 Dated: 2020-06
3	Has the TEAP III TERSP Standard Annual Update been completed and submitted?	X		Submitted in 2023	X		Viewed Annual Update Dated: 2023-10-10
4	Have you identified all legal requirements pertaining to your transportation emergency response business? For example: TDG, WHMIS, CSA, manufacturers' recommendations	X		All legal requirements have been satisfied and documented.	X		Viewed WCB Clearance Letter Dated: 2015-05-17 (updated report 2024-07-04)
5	Minimum insurance requirements:						
5a	Is the company in good standing with relevant federal, provincial, territorial workers' compensation authority?	X		Good standing with zero incidents.	X		Viewed WCB Clearance Letter Dated: 2015-05-17
5b	Public Liability and Property Damage, \$5 million?	X		\$5 Million Held	X		Viewed Certificate of Insurance Dated: 2024-05-24

Commented [TEAP10]: TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.
Assessor: View policy statement and note date of issue and if signature is current

Commented [TEAP11]: TERSP: The individual with responsibility to manage and update the **TEAP III TERSP Standard Assessment** must be identified and available.
Assessor: View, note the document title.

Commented [TEAP12]: TERSP: Complete the **TEAP III TERSP Standard Annual Update** (Capability Chart, Emergency Response and Exercise Table, Change of Resources and Status of Verbal Confirmation) and submit annually during non-assessment year to TEAP III.
Assessor: Review the **TEAP III TERSP Standard Annual Update** and note the date?

Commented [TEAP13]: TERSP: Legal requirements means: TDG and referenced requirements under CSA (e.g. pressure hose test), CGSB (e.g. tank standards and certification) and so on; WHMIS; federal and provincial workplace labour codes; and commercial vehicle standards under National Safety Code or equivalent such as CVOR, SAAQ, etc., as well as equipment manufacturer's test and maintenance requirements.
Assessor: View, note document titles that support legal compliances.

Commented [TEAP14]: TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months).
Assessor: View certificate and record date (check for expiration date).

Commented [TEAP15]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: View certificate(s) and record date(s).

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
5c Environmental, \$5 million?	X		\$5 Million Held	X		Viewed Certificate of Insurance Dated: 2024-05-24
6 Is there a management system in place to notify affected clients of any change in capability and/or capacity?	X		See Management of Change section of SOG	X		Viewed SOG for Management of Change and Notification Systems to Clients, version 1.2 Dated: 2020-05

Commented [TEAP16]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: Verify certificate(s) and record date(s).

Commented [TEAP17]: TERSP: Provide copies of submissions to affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs...
Assessor: If applicable, view and note date(s) of submission(s).

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	Yes	No		Yes	No	

Part 2 – Activation and Response

1	Is there a 24-hour emergency response activation telephone number?	X		24-hour phone number linked to call center, 24 hours per day. 1-844-774-4911	X		Assessment Team Leader called the 24-hour activation number on 06-07-2024 at 2140 hrs. Was asked if it was an emergency, name, contact number, and company affiliation. Team Leader Matt P. answered within 4 minutes.
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency?	X		Located in Response Activation section of SOG	X		Viewed Response Activation SOG including the flow chart and Initial Activation report, page #6, version 1.2 Dated: 2020-05
3	Does the TERSP use a form to record incident information?	X		Initial Activation Report	X		Viewed Initial Activation Report page #8, version 1.2 Dated: 2020-05
4	Which methods are used to access a current SDS on a 24-hour basis:						
4a	Internal (paper or electronic)?	X		Electronic, if available	X		Viewed Cameo/NIOSH on personal cell phone.
4b	CANUTEC?	X		Utilized as required	X		Viewed ERG app with Canutec contact number on personal phone
4c	Shipper/manufacturer?	X		Electronic copies are requested as needed.	X		Viewed Job Folder with client's SDS

Commented [TEAP18]: TERSP: State if there is a primary activation telephone number.
Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

Commented [TEAP19]: TERSP: Document alerting process to activate response, ensure this is communicated to clients.
Assessor: View protocol (may include a call down list, flowchart, contact list), note title and date.

Commented [TEAP20]: TERSP: Provide a copy of the basic form or checklist used to record details of each call received.
Assessor: View, note document title and last revision dates.

Commented [TEAP21]: TERSP: You must have the ability to readily obtain a current SDS for a material identified on your *Capability Chart*.
Assessor: View current SDS selected from the *Remarks and Examples* column of the *Capability Chart*. Note method(s) demonstrated.

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	Yes	No		Yes	No	
						Dated: 2024-07-04
4d	Internet (state method and web sites)?	X		---	---	
4e	Other (state method)?	X		X		Viewed Team Leader's phone app
5	Are there Standard Operating Guidelines for dealing with response to all products/classes/means of containment identified in the Capability Chart?	X		X		Viewed SOG for Class 3 Flammable Liquids page 59, version 1.2 Dated: 2020-05
6	Are response activities for incidents documented?	X		X		Viewed Workflow document for response RR231557 including Initial Activation, Incident Report, no debrief. 1 Team Leader-J. Foster, 2 team members- D. Martin and S. Foster Dated: 2024-03-12
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:					
7a	During regular business hours?	15 – 30 minutes		X		Viewed RR24011 response – callout time 1330 hrs., on route at 1400 hrs. Dated: 2024-05-01
7b	Outside regular business hours?	30 – 60 minutes		X		Viewed RR231349 response – callout at 2340 hrs., on route at 0040 hrs.

Commented [TEAP22]: TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, decontamination, etc. List sources (e.g. ERG, AAR Guide, WISER, Disciplined Approach.) Assessor: View, note titles of SOG's.

Commented [TEAP23]: TERSP: Provide copies of incident(s) document(s) for TEAP III participants, include registered Team Leaders and team members. Assessor: Review, note registered Team Leader(s) and team member(s), use of activation call report, response report, work order, job reports, photographs...

Commented [TEAP24]: TERSP: Identify regular hours of business (e.g. 09h00 to 17h00) Assessor: View, note date(s), time(s) to scene(s) and size of team(s) minimum of 2 persons deployed.

Commented [TEAP25]: TERSP: Identify outside regular hours of business (e.g. after 1700 hours) Assessor: View, note date(s), time(s) to scene(s) and size of team(s) minimum of 2 persons deployed.

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	Yes	No		Yes	No	
						Dated: 2024-01-25
8	Evaluation and debrief of responses:					
8a	How do you choose which responses to debrief and document?		As outlined in the Debriefing section of the SOG manual, debriefing will be dependent on the nature and magnitude of the incident and will be at the discretion of the team leader and crew involved.	---	---	listrvation- add a debrief sheet to the small Workflow book so that every response can have a debrief, even if it is minimal.
8b	Does the debrief identify gaps and corrective actions?	X	Gaps identifying corrective actions are documented	X		Viewed the Debrief Form in Response SOG, version 1.2 Dated: 2020-05
8c	Describe how corrective actions are tracked to completion.		Gaps identifying corrective actions are tracked in Corrective Action Log and Action Registry.	X		Viewed Element 12 Action Registry in the HSE Manual Dated: 2020-05-01
9	If you are listed in an ERAP, do you have a copy of the ERAP?	X	Client ERAP's are kept on file and accessed through EOS.	X		Viewed client ERAP for Hydrogen ERAP #2-2192 Dated: 2024-06-07
10	How are ERAP updates obtained / provided and tracked requests?		ERAP's are reviewed annually by our clients, where they will contact us when updates or changes are required.	X		Viewed ERAP section of the Operating Documents and Administrative Controls SOG, page 114 version 1.2 Dated: 2020-06

Commented [TEAP26]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Commented [TEAP27]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: Review / examine and note corrective action(s) identified and assigned.

Commented [TEAP28]: TERSP: Provide documentation.
Assessor: Review / examine and note process (item, assignment, due date, status)

Commented [TEAP29]: TERSP: If you do not have a copy of the approved ERAP, is there a document provided by the ERAP holder that identifies your expected capability. If does not apply, indicate NA.
Assessor: If applicable, view document(s) noting title and date(s)

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.1 – Resources: Contact list, third party resources and mutual aid

1	Are current contact lists available for:					
1a	Response coordinators?	X		A list of response personnel is maintained electronically and distributed to key personnel in the company	X	Viewed personnel list on Workhub, Excel list no longer kept, viewed Team Leader cell phone showing list of personnel with contact info.
1b	Team Leaders and team members?	X		A list of response personnel is maintained electronically and distributed to key personnel in the company	X	Viewed personnel list on Workhub, Excel list no longer kept, viewed Team Leader cell phone showing list of personnel with contact info.
1c	Clients?	X		A list of primary contacts is provided to clients as requested	X	Viewed the Master Client Spreadsheet and Dashboard in the Rapid Response One Drive.
1d	Government agencies?	X		A list of agencies is maintained electronically and distributed to key personnel in the company	X	Viewed Rapid Response Resource List on the One Drive using the Alberta tab Dated: 2024-05-31
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		A list of resources is maintained electronically and distributed to key personnel in the company	X	Viewed Rapid Response Resource List on the One Drive using the Alberta tab Dated: 2024-05-31
3a	Describe any personnel or unique equipment outsourced?	X		Industrial Fire Suppression, Charter Aircraft	X	Viewed service agreement with Genesis Aviation

Commented [TEAP30]: TERSP: Provide copies of contact lists that include access telephone numbers (including consideration of off-hours, weekends and vacations); designates should also be listed. List must be dated. Describe the system in place to ensure that the contact lists are maintained current.
Assessor: View, note last revision date and document title and location.

Commented [TEAP31]: TERSP: Provide list of equipment resource support services.
Assessor: View, note last revision date.

Commented [TEAP32]: TERSP: Provide a list of personnel or unique equipment for materials not listed in the *TEAP III TERSP Standard Essential and Specialty Equipment List*. For example, do you outsource for 150 lb cylinder coffin?
Assessor: View, note last revision date.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
						Dated: 2021-10-20
3b	If yes, does a written agreement exist:	X	SafetyBoss, Firemaster, Genesis Aviation	X		Viewed service agreement with Safety Boss Dated: 2021-08-23
4	Are written agreements established with other TERSPs for:					
4a	Coverage in your region?	X	Nucor, QM Environmental	X		Viewed reciprocal Mutual Aid Agreement with NUCOR for Canada-wide coverage Dated: 2021-03-11
4b	Coverage outside your region?	X	Nucor, QM Environmental	X		Viewed reciprocal Mutual Aid Agreement with NUCOR for Canada-wide coverage Dated: 2021-03-11
4c	You to support them in your region?	X	Reciprocal agreements	X		Viewed reciprocal Mutual Aid Agreement with NUCOR for Canada-wide coverage Dated: 2021-03-11
5	Are these other TERSPs registered with TEAP III for:					
5a	Coverage in your region?	X	Nucor, QM Environmental	X		Viewed Mutual Aid Agreement with QM Environmental for Canada-wide coverage Dated: 2024-03-22
5b	Coverage outside your region?	X	Nucor, QM Environmental	X		Viewed Mutual Aid Agreement

Commented [TEAP33]: TERSP: If yes, provide the access protocol and agreement.
Assessor: View, note agreement date.

Commented [TEAP34]: TERSP: Agreement should specify DG, MOC and response activity (e.g. transfer)
Assessor: Review or view noting date and any relevant details.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
						with QM Environmental for Canada-wide coverage Dated: 2024-03-22
5c You to support them in your region?	X		Reciprocal agreements	X		Viewed Mutual Aid Agreement with QM Environmental for Canada-wide coverage Dated: 2024-03-22

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.2 – Resources, Equipment and Materials

1	Is there equipment for communications between:						
1a	The Home Coordinator and the incident scene?	X		Cell phones & radios	X		Viewed Team Leaders' cell phones and company radios.
1b	Personnel at the incident scene?	X		Cell phones & radios	X		Viewed Team Leaders' cell phones and company radios.
2	Does the company meet the requirements of the <i>TEAP III TERSP Standard Essential and Specialty Equipment List</i> for:						
2a	Essential Equipment items at the location?	X		Staged at our location	X		Viewed equipment as listed on the Essential and Specialty Equipment List and found it to meet the standard.
2b	Specialty Equipment items at the location?	X		Staged at our location (Capping kits, flare stack, ACE-ID, CAFS)	X		Viewed the flare stacks, capping kits, N ₂ cylinders. The only exception was specialized equipment of the Cl ₂ cylinder recovery vessel, which is a rare item.
3	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements?	X		CSA, Transport Canada, Manufacturer Guidelines, etc.	X		Viewed Waste Carrier certificate #10759 Dated: 2015-03-11 Viewed Waste Consigner Registration certificate #ABG 14287

Commented [TEAP35]: TERSP: Identify equipment and quantities available. Consider cell phones, satellite phones, intrinsically safe radios, portable radios...
Assessor: View, describe equipment and quantity viewed.

Commented [TEAP36]: TERSP: All *Essential Equipment* must be at the location.
Assessor: View, note that all *Essential Equipment* is at the location.

Commented [TEAP37]: TERSP: All claimed *Specialty Equipment* must be at the location.
Assessor: View, note that all claimed *Specialty Equipment* is at the location.

Commented [TEAP38]: TERSP: Examples are CSA; Transport Canada; provincial transportation, and so on. Provide records of approvals.
Assessor: View, note items and associated approval records and dates.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
						Dated: 2015-03-11

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.3 – Resources, Personnel

1	How many response personnel are trained to the TEAP III TERSP Standard Training Matrix:					
1a	TEAP III registered Team Leaders?	3	R. Foster D. Schuilenberg J. Foster	X		Viewed Workhub records for J. Foster including Air Monitoring and TDG Dated: 2023-02-26
1b	TEAP III registered team members?	4	K. McKeever T. Brimacombe V. Robinson J. Doiron	X		Viewed Workhub records for J. Doiron including HazMat Tech from Lakeland College Dated 2009-06-10 Viewed Respirator Fit Test Dated: 2024-04-19
1c	Other Team Leaders?	1	D. Martin	X		Viewed Workhub records for D. Martin including ICS 100 Dated 2023-02-12 Viewed First Aid & CPR Dated: 2022-11-18
1d	Other team members?	2	S. Foster B. Boekhorst	---	---	
2	Is there a fit for duty program?	X	Fit for Duty Policy is in place, dated May 2020.	X		Viewed the HSE Manual, Element 1.4 Fitness for Duty Policy Dated: 2020-05-01

Commented [TEAP39]: TERSP: A TEAP III registered Team Leader must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere)
Assessor: Review minimum of 2 individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP40]: TERSP: A TEAP III registered team member must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere).
Assessor: Review minimum of 2 individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP41]: TERSP: These individuals do not meet the TEAP III TERSP Standard Training matrix or based in another location.
Assessor: Do not review training records for these individuals.

Commented [TEAP42]: TERSP: These individuals do not meet the TEAP III TERSP Standard Training matrix or based in another location.
Assessor: Do not review training records for these individuals

Commented [TEAP43]: TERSP: Describe the elements of your fit for duty program and frequency of re-assessments.
Assessor: View program documentation, note document titles.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
3 Is there post-incident stress management program?	X		Outlined in SOG under the Incident Stress Management Section.	X		Viewed SOG for Incident Stress Management including contact information for 3 rd party support, page 111, version 1.2 Dated: 2020-06

Commented [TEAP44]: TERSP: Describe the elements of your post-incident stress management program.
Assessor: View program documentation, note document titles.

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	Yes	No		Yes	No	

Part 4.1 – Preparedness, Training

1	Is the training program established in accordance with the <i>TEAP III TERSP Standard Training Matrix</i> ?	X		A training matrix is established through Workhub and updated as training is completed.	X		Reviewed Workhub training matrix which is aligned with the TEAP III Standard Training Matrix
2	Is training conducted using specialty equipment?	X		Training includes specialty equipment such as capping kits, flare stacks, etc.	X		Reviewed SOG for Class specific products and RR Air Monitoring course with test.
3	Is the training content documented for each module?	X		Training is documented through Workhub and kept on file, including tests, certificates, etc.	X		Reviewed Workhub for internal training - Fentanyl Training and Fall Protection Awareness including test questions.
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		Training records are retained for a minimum of 3 years through Workhub	X		Reviewed training records in Workhub dating back more than 3 years
5	If you respond to railway mode:						
5a	Is a railway dangerous goods response training course part of your training matrix?	X		Training includes rail specific training, including ERailSafe, SERTC, JIBC, etc	X		Reviewed Workhub and Training Matrix spreadsheet
5b	If yes, which TEAP III registered Team Leaders and team members have attended training?	D. Schuilenberg R. Foster J. Foster			X		Reviewed certificates for D. Schuilenberg – SERTC Tank Car Specialist (2008), Flammable Liquids by Rail

Commented [TEAP45]: TERSP: Describe your training program and how it exceeds the *TEAP III TERSP Standard Training Matrix*.
Assessor: Review TERSP's training matrix for enhancements (e.g. C Kit training, inhibitor injection, flaring...)

Commented [TEAP46]: TERSP: Provide evidence of training on specialty equipment (e.g. SOG, PPE, detection equipment). **If applicable, chlorine and related subjects are part of the training matrix.**
Assessor: Review two records, note subject areas (e.g. application of C Kit while wearing a Level A suit, simulated corrosive liquid tank truck transfer, LPG flaring). **If applicable, review for chlorine and note.**

Commented [TEAP47]: TERSP: Provide documentation of training modules (objectives, course content, required resources, competency). Proof via external training certificates must be accompanied by course content.
Assessor: Review two internal training modules, note titles and list contents; review two external training certificates, note titles and source (e.g. RAC, AAR, Honeywell).

Commented [TEAP48]: TERSP: Provide evidence of railway ER training (e.g. RAC, ERTC, JIBC, CN, CP Rail).
Assessor: Review, note titles and source.

Commented [TEAP49]: TERSP: List names of those who have attended training.
Assessor: Review two records; note names, course titles and source (e.g. L. Laferriere, Tank Car Specialist, ERTC).

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	Yes	No		Yes	No	
						<p style="color: blue;">(2016)</p> <p style="color: blue;">Viewed certificates for J. Foster - RAC Response Course (2023), ERailSafe (2021)</p>

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	Yes	No		Yes	No	

Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X		All Team Leaders have demonstrated competency through testing given at the end of each training module.	X		Orientation Training in Workhub, which covers all SOG's. J. Foster Dated: 2020-12-17 R. Foster Dated: 2021-01-14 D. Schuilenberg Dated: 2020-11-26
2	Are exercise activities documented?	X		Comprehensive checklists and attendance sheets are kept on file	X		Viewed RR23885 summary of boom deployment exercise Dated: 2023-10-18
3	Evaluation and debrief of exercises:						
3a	How do you choose which exercises to debrief?			All exercises are debriefed verbally and only documented if there is a need to modify a SOG.	X		Viewed Incident Debrief Form available for corrective actions in Response SOG version 1.2 Dated: 2020-06
3b	Does the debrief identify gaps and corrective actions?	X		Near Miss/Corrective Action Form is utilized and logged.	X		Viewed the Near Miss Corrective Actions Form Element 10.1 in HSE Manual Dated: 2020-05-01
3c	Describe how corrective actions are tracked to completion.			Near Miss/Corrective Action Form is utilized and logged.	X		Viewed tracking and sign-off on the Near Miss/Corrective Action Form Element 10.1 in the HSE Manual

Commented [TEAP50]: TERSP: Team Leaders should be current in all applicable SOGs (e.g. Disciplined Approach, Safe Work Guidelines; bulk liquid transfer, flaring). Each equivalency for response granted must be noted in the individual's training file
Assessor: Review that Team Leaders are current on applicable SOGs, note names of those vetted.

Commented [TEAP51]: TERSP: Provide copies of exercise document(s), include names of registered Team Leaders and team members, means of containment, material, hands on activity.
Assessor: Review, note elements (e.g. MOC, activity performed, participants).

Commented [TEAP52]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Commented [TEAP53]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: Review /examine and note corrective action(s) identified and assigned.

Commented [TEAP54]: TERSP: Provide documentation.
Assessor: Review / examine and note process (item, assignment, due date, status).

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
						Dated: 2020-05-01

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.3 – Equipment Maintenance

1	Is a program established for equipment inspection, maintenance and testing?	X		A paper-based system is in place to log inspections, maintenance, and testing of equipment, per manufacturer recommendations.	X		Viewed the Maintenance document in the SOG listing the frequency of equipment checks, version 1.2. Also viewed Pump Maintenance and Hose Test logs. Dated: 2020-06
2	Are records kept of inspection, testing and maintenance for at least three years for:						
2a	TEAP III TERSP Essential and Specialty Equipment List, where applicable?	X		Files are kept for a minimum of three years.	X		Viewed Level A suit inspections and in-house testing records for suits #567590 and #561300 Dated: 2024-04-09 Viewed in-house hose testing certifications for hoses #3C-12 and #3C-14 Dated: 2024-04-05
2b	Transportation equipment?	X		Files are kept for a minimum of three years.	X		Viewed CVIP for truck #101 Inspected 2024-07-4

Commented [TEAP55]: TERSP: Show evidence of an equipment testing and maintenance program that is in compliance with manufacturer recommendations or regulatory requirements. **If applicable, what is the assurance program for the inventory of the chlorine kits.**
Assessor: View program, note elements (e.g. equipment listing, inspection detail, frequency, e-system or paper-based).

Commented [TEAP56]: TERSP: Maintain test, inspection and maintenance records that are relevant to materials on the *TEAP III TERSP Standard Essential and Specialty Equipment List*, (e.g. SCBA, Level A suits, transfer hoses, power generators, pumps, instrumentation, gas detector and calibration, gaskets).
Assessor: **Review / examine 2** records, note items and frequencies (e.g. suit tests, hose test, generator inspection/test, gas detectors).
Review / examine records for chlorine kits including viton gasket service date (within 4 years) if applicable and note.

Commented [TEAP57]: TERSP: Maintain test, inspection and maintenance records for vehicles.
Assessor: View, note motor vehicle safety certificates on or in vehicles, by identification number.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 5 – Hazardous Waste and Hazardous Recyclable Materials

1	Does the TERSP have a permit or certificate to:						
1a	Transport hazardous waste and/or hazardous recyclable materials?	X		Carrier # ABC 10759 Consignor # ABG 14287	X		Viewed Waste Carrier certificate #10759 Dated: 2015-03-11 Viewed Waste Consignor Registration certificate #ABG 14287 Dated: 2015-03-11
1b	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?		X		---	---	
2	Are any of the above performed by a sub-contractor?		X		---	---	

Commented [TEAP58]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP59]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP60]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials for sub-contractor(s).
Assessor: View, note permit/certificate number(s) and expiry date (where applicable).

TEAP III TERSP Standard Assessment

Part 6 – Community Involvement and Sustainability (optional and not part of TERSP Assessment)

		Yes	No	TERSP Comment
1	Who at this location has attended TEAP III Transportation Emergency Response Service Provider Standard training?			
2a	Do you participate in TRANSCAER® outreach events?	X		Last event attended was at the GATX Facility in Red Deer, AB summer 2023.
2b	If yes, how? Provide list of dates and activities for the past two years.			August 2023 – GATX Red Deer, AB March 2023 – Bow Valley, Exshaw, AB
3a	Do you belong and participate in a trade association such as CERCA, CIAC, RDC, RAC and/or other (describe other)?	X		Current CERCA Member in good standing. Also attend RDC and PRTC Meetings on a regular basis.
3b	If yes, describe your involvement.			Participating Member
4a	Do you belong or contribute to a local community enhancement program?		X	
4b	If yes, describe your involvement. NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.			

Commented [TEAP61]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section.
Assessor: Do not check or question any information provided here.

Commented [TEAP62]: TERSP: Identify by name (e.g. L. Laferriere) those who have attended.

TEAP III TERSP Standard Assessment

5a	Do you have an environmental management system in place such as ISO 14001?		X	
5b	If yes, describe.			
6a	Do you have a "green initiative" in place?		X	Nothing formal
6b	<p>If so, describe.</p> <p>Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...</p>			

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only) *MINIMUM OF 4 EVENTS including at least 1 EXERCISE

Material		Response		Exercise		Assessor Comment	
TDG Class	Shipping Name and UN Number	Date of last response (yyyy-mm-dd)	Registered Team Leader, last response (J. Doe)	Date (yyyy-mm-dd)	Registered Team Leader(s) (J. Doe)	Activity performed during exercise or response	Documentation viewed?
1							
2.1							
2.2							
2.3							
3	UN 1203 Gasoline			2023-10-18 RR23885	D. Schuilenberg	Containment Boom Deployment, Brunette River	Viewed RR23885 summary of boom deployment exercise Dated: 2023-10-18
3	UN 1267 Petroleum Crude Oil	2023-12-06 RR231118	J. Foster			Large MOC Tank Truck Transfer	Viewed Workflow document for response RR231118 including Initial Activation, Incident Report, no debrief. 2 Team Leaders, 2 team members attended. Dated: 2023-12-06
4.1							
4.2							
4.3							
5.1	UN 3149, Hydrogen Peroxide and Peroxyacetic acid mixture stabilized	2024-02-29 RR231630	R. Foster			Depressurized small MOC (Drum) and overpacked into suitable container	
5.2							
6.1							
6.2							
7							
8	UN 1819 Sodium aluminate, solution	2024-03-12 RR231557	J. Foster			Large MOC Transfer (Tote to tote)	Viewed Workflow document for response RR231557 including Initial Activation, Incident

Commented [TEAP63]: TERSP: Activity must be documented hands-on with appropriate PPE. Tabletop does not qualify

Commented [TEAP65]: TERSP: Enter previous year data; an actual response that has been documented and debriefed could fulfil the exercise requirement. Remediation work does not qualify. Assessor: Note date and file number of least 3 reports and review one of those for completeness as to the company process.

Commented [TEAP64]: TERSP: Identify the means of containment and activities performed during the response or exercise with product or simulated products (e.g. Tank car plugging, drum over pack, tank truck transfer, cylinder capping, flaring/venting).

Commented [TEAP66]: TERSP: List all activities related to chlorine. Assessor: Review chlorine and anhydrous HCl activities

Commented [TEAP67]: TERSP: List all activities related to NaOH, NaClO, HCl Assessor: Review any available documents.

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)
*MINIMUM OF 4 EVENTS including at least 1 EXERCISE

							Report, no debrief. 1 Team Leader, 2 team members attended. Dated: 2024-03-12
9							
Other							