

# TEAP III TERSP Standard Assessment Legend

## Text Colour and Style; Date Style

**Black, bold:** TERSP Standard Assessment form.

**Red, bold:** TERSP input.

**Blue, bold:** Assessors' remarks on day of TERSP assessment.

Date Style: yyyy-mm-dd; for example July 29, 2009 is shown as 2009-07-29.

## Assessed Columns

--- (three dash marks) in the "Assessed: Yes and No" column indicates:

- TERSP indicated "NO" to that activity therefore nothing to assess; or
- TERSP data not available; or
- Assessor decided not to assess.

Remarks in the "Assessor Comment" column:

- Blank: TERSP does not conduct that activity or no remarks.
- Comment: Verbal discussion amongst TERSP and Assessors lead to an undocumented conclusion. (There was no tangible proof or documentation, but assessors used other means for assurance.)
- Observation: Suggested improvement for TERSP's consideration. (No agreement from TERSP to pursue.)
- Verbal Confirmation: Verbal discussion amongst TERSP and Assessors lead to an agreed future action and completion date (e.g. by year-end) by the TERSP.
- Viewed: Looked at a document, written procedure or piece of equipment. (e.g. Viewed a Table of Contents.)
- Reviewed: Looked at the contents of a document or written procedure. (e.g. Reviewed the contents of Chapter 2.) **MUST STATE what details were reviewed! (e.g. Reviewed response reported xxxx-xx-xx including Safety meetings, air monitoring records, debrief.**
- Examined: Looked in detail at the contents and historical tracking of a document or written procedure; or looked at history of equipment inspection and maintenance. **MUST STATE what details were examined! (e.g. Examined the records for transfer hose #011 test conducted annually for the last 4 years.**

## TERSP Information on the Date of Assessment

TERSP company name, location, registered responders and capability are on the date of the assessment.